Romanelli & Hughes Building Co.

148 W. Schrock Rd.
Westerville, [State] 43081
phone: 614-891-2042
Web: rh-homes.com

DESIGN RETAINER AGREEMENT – REMODEL

This Agreement is entered into as of the date set forth below by and between Romanelli and Hughes Building Company (R&H) and jointly and severally by those designated below as the Buyers (Buyers).

In consideration of the mutual covenants contained herein, Buyers and R&H agree to the following terms and conditions:

The undersigned hereby retains R&H to prepare plans for proposed construction of a remodel to an existing home. Upon signing the Design Retainer Agreement and payment of the Design Retainer Fee set forth below, the design process will commence, and subsequent meetings will be proposed to review the design as developed.

Our design services include the following as applicable:

- Planning meetings
- Needs analysis
- Exterior elevations(s)
- lot review
- floor plan layout(s)

The Design Retainer Fee is non-refundable fee and represents payment for preliminary design services for remodeling homes.

Retainer Amount: **$7,500.00**

The Design Retainer Fee is for preliminary design services for custom homes. Design services are billed at $150.00/hr. If preliminary design exceeds the retainer amount subsequent retainers in $4,500 increments shall be required to continue. If preliminary design is terminated the retainer fee less design services shall be refunded.

Upon approval of the schematic design and our standard home construction agreement is executed, we will complete a full set of construction documents for the use in securing a building permit, and ultimately construction.

Bid and construction documents include:

- Finished floor plans including foundation and roof plans
- Completed exterior elevations
- Needed sections and details
- Structural design
- Plot plan
- Any other items needed to obtain firm bids

ADDITIONAL PROVISIONS:

1. Buyers acknowledge and agree that designs and plans are provided for the fair use of the Buyers executing this agreement but remain the exclusive property of Romanelli & Hughes Building Co. and cannot be used, duplicated or altered without R&H's written permission.

_____/_____
Buyer's initials Buyer's initials

148 W. Schrock Rd.
Westerville, [State] 43081
phone: 614-891-2042
Web: rh-homes.com

2. **DEPOSIT:** If the Buyers and R&H enter into a purchase agreement within 30 days after R&H notifies the Buyers of completion of the design, the Design Retainer Fee and Design Development Fee shall be used as a credit towards the deposit required under the building contract. If the Buyers and R&H do not enter into a building contract within such 30-day period, then R&H shall retain the fees as payment for services rendered under this Agreement.
3. **REVISION FEE:** R&H shall notify the Buyers when design parameters exceed the initial design concepts and for which a non-refundable revision fee will be required to be paid by the Buyers before R&H continues with the design.
4. **AGREEMENT COMPLETE:** This Agreement fully and completely sets forth the agreement between the Buyers and R&H. The Buyers acknowledge that R&H has made no representations or other commitments to the Buyers except as contained herein.

The undersigned hereby accept and agree to be bound by the terms and conditions set forth herein.

_____ ROMANELLI & HUGHES BUILDING CO.
BUYER DATE

_____ BY: _____
BUYER DATE

_____ 148 W. SCHROCK ROAD
BUYERS ADDRESS WESTERVILLE, OHIO 43081

_____ (614) 891-2042
PHONE NUMBER